

**Floris Elementary School PTA
General Meeting Minutes
Wednesday, September 27, 2017**

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- I. Welcome - this General Membership meeting of the Floris Elementary School PTA was called to order by President Aparna Vemuru at 6:01 p.m. The President welcomed everyone attending this first General Membership meeting of the school year and encouraged everyone present to send her any questions or concerns they might have.
- II. The Agenda for this evening's meeting was presented by Recording Secretary Kathy Webb.
- III. Presentation of the 2017-2018 school year budget: Treasurer Haresh Bhatia presented the budget for approval and explained the different categories of the budget. Three major categories of income: 1) Friends of Floris campaign, 2) Program Registration, 3) Special Events.
 - a) Question posed by Wanda Brown - do we normally have a mid-year review of the budget? Will there be one this year? Answer: adjustments to the budget can be made as needed.
 - b) Question: What if we need more money than budgeted? That's what the reserve fund is for.
 - c) Motion to approve the budget for this school year was made by Vice President for School Services and Outreach, Nicole Leon-Guerrero. Motion was seconded by Wanda Brown. The budget was approved by a unanimous vote.
- IV. Special Events- VP SSO Nicole Leon-Guerrero -
 - a) Tomorrow (Sept. 28) is Spirit Night at Chuck E. Cheese. Bring the flyers that were sent home last week with a sticker to get 10 free tokens. Also use the coupon on the bottom of the flyer.
 - b) Monday 10/2 - Custodian Appreciation Day - PTA will be providing gifts to the school custodians.
 - c) Friday 10/20 - Movie Night - Movie (or movies) still needs to be selected - the President is open to suggestions. This will be a fun event! Parents need to stay to supervise their children- this is not a drop-off event.
 - d) Spirit Ball - Friday Nov. 10 - Wanda Brown and Jess Peristere are running this.
- V. Before and After School Activities - VP of Community Affairs - Fatima Akhtar
 - a) Girls on the Run, Chess Club, and Stem Excel have started this week.
 - b) Registration is still open for Young Rembrandts until 10/7 and Touching Heart until 10/6. Classes for these two clubs will begin the week of 10/9 (after Columbus Day).

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- c) It was decided to follow a Tuesday, Wednesday, Thursday schedule for after-school activities this year because of how many Mondays and Fridays there is no school or there is an early dismissal.
- d) After-school sports - why aren't we doing this this year? The last couple of years there has been mixed feedback on these programs, questions were raised about the vendor, the Chair graduated at the end of last school year, it was difficult to fit this into the new three-day a week after-school Schedule. We might look into bringing it back for the Spring if we can find a new vendor who meets our needs and a new chair to run the program.
- e) Question raised by Allison Kirsch about Acting Workshop - it was decided to not continue because they always were at Floris on Fridays and we decided to not do programs on Fridays; also declining enrollment the past few years.
- f) Questions raised about 6th grade basketball - there has been interest for this, there are safety concerns - Assistant Principal David Gerstner addressed the safety issues, saying FCPS prefers to not do interscholastic sports at the Elementary School level. We are looking into the logistics of offering this program in the Spring if we can convince administration.

VI. Presentation by Wanda Brown on Spirit Wear - the lack of Back to School Night and Share Fair this year has devastated sales. Last year we had sold \$5,000 of product by this date, this year we've only sold \$700. Final push this week to promote sales on Facebook - sales have to close on Sept. 30 to allow time for delivery and distribution before the Spirit Ball. We will need a new chair for Spirit Wear next year as Wanda is stepping down from the job :-).

VII. Membership and Fundraising

- a) PTA Memberships - Aparna has sent out e-mails - if you registered on-line and get an e-mail, please read it and make payment.
- b) Friends of Floris - Annual one-time school-wide fundraising event. There is no selling or buying things, you just make a direct contribution to the PTA. Information is on the website regarding what the money raised is used for. There is a tax write off for contributing.
- c) Communications secretary - we need someone to volunteer their time and talent to fill this vacant position (* note after this meeting Michele Hyde volunteered her time and talent to fill the Communications Secretary position and she was approved by an electronic vote of the Executive Board with five voting in favor and none against on October 2.)

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- d) Ice Cream Social - we still need a chair, Wanda and Jess volunteered if no one else had (since this meeting Deb Choudhury has volunteered to Chair the ice cream social.)

VIII. Presentation by Srinivas Kotla, Vice President of School Affairs

- a) Reflections committee - Tanvi Parikh and Allison Kirsch have volunteered to chair this year's Reflections Committee. Deadline for entries this year is Oct. 20.
- b) Odyssey of the Mind - information meeting coming up on Tuesday, Oct. 3
- c) Math Counts/Science Bowl - competitive activity for 6th grade, in the planning stages now.

IX. Audit Committee Presentation - Laura Haggerty-Lacalle

- a) We will need a new Audit Committee chair for next year as Laura is "graduating" from Floris
- b) Good news - no evidence of embezzlement. Sometimes reimbursements take awhile, but this is due to checks and balances in the system.
- c) The PTA ended the year with a positive cash flow, there is \$89,000 in reserve.
- d) Main advice of the Audit Committee is that the Executive Board should think strategically about how to bring that surplus into balance with annual budget needs. The surplus exceeds the annual budget; it is the normal practice of non-profits to keep no more than one year's cash flow in reserve.
- e) A motion was made by Wanda Brown to approve this year's Audit Committee findings. Motion was seconded by Kathy Webb. Motion was approved by unanimous vote with none voting against.

X. Meeting was adjourned by President Aparna Vemuru at 7:14 p.m.