**Meeting Minutes**

Floris PTA General Body Meeting

*Date | Time* 09-21-2022 | 6:30pm |

# In Attendance: Kerin Hamel, Scott Saldana, Holly Walker, Robert Gibbs, Prianka Beaulieu, Veena Gupta, Arpita Biswas, Wanda Nguyen, Mike Stabler, Gail Heidt, Paulomi Patel, A. Saipruanna, Vikram Elango, Katie Sullivan, Saishanker, Tiffany Emami-Lode, Mike Ty, Neha Saxena, Kim Jayavelu, Emily Waite, Wanda Nguyen, Sydney Drinko, Sweta D, Sangeetha Sharma, Jessie Pierce, Becca Honnalayne

# Absent: Dee Donato, Pooja Bhardwaj

Meeting Called to Order by Scott Saldana (treasurer) at 6:47pm

Principal Walker:

* Introducing Mr. Gibbs, Ms. Hilda, Ms. Torino, Ms. Lynch, Ms. Hike
* Thank staff members for supporting the PTA
* In person and virtual meetings to accommodate people’s schedules
* Monday is teacher workday - holiday, then Wednesday - holiday and another Monday holiday
* Quarter ends on Oct 2th
* 3-6th grade start virginia growth assessments start next week, show how students grow
* Parent-Teacher Conferences will start, should be done by Thanksgiving
* Kindergarten parents will not get a report card, they will have the conference which will

Introduction of the Board Members

Treasurer’s Report

* Annual Reconciliation Summary
  + Discussing past audit
  + Making a concerted effort to get corporate fundraising to help support the reserve
  + Income from various programs was lower than expected due to many reasons
  + Expenses: have some money left over because we did not have in person assemblies, went over budget on hospitality for teachers, but increased budget so we can continue to spend money on things like teacher appreciation
  + Question: Is there a reserve policy?
    - Most PTAs keep 3 years worth of budget in reserve. Not a policy, but most PTAs follow this general rule
  + This year’s budget (2022-23)
    - Operations Projections:
      * Friends of Floris: $15,000
    - Main Expense Categories
      * Grade Learning & Enrichment: Assemblies: $10,000
      * Special Projects: $10,000
      * Teachers’ Startup Checks: $80/teacher
      * Hospitality: $4,000
      * PTA Operating Expenses: $2,700
      * Question: Fundraising - can we do digital payments? We have a paypal account. Credit Card can be used on Quick Books, but we need to have the demand for that
      * QR code for paypal on flyers
    - Proposed Budget
      * Income on left side, Expenses on right side
      * Keeping income expectations on the conservative side since this is our first year back in person post-Covid
      * Budget: $41,000 this year
      * Expecting to bring in more income and have more expenditures since we will be in person
      * Competition for the teachers to have the most PTA membership
      * With more PTA memberships, we can have more activities!
      * Question: STEAM is not one of the required specials in FCPS. Other teachers use the STEAM materials in their classrooms. Not PTA related, it was a staffing issue.
      * Income vs. Expenditures are zeroed out which is what you want in the budget
  + Kerin Hamel made a motion to approve the budget. Seconded by Holly Walker, 23 approved the budget as proposed

Mike Stabler: Enrichment Activities

* Contact him for questions regarding activities on PTA website
* Science Olympiad - registration is closing this week
  + For 3rd-6th graders
  + Scholarships have been provided in the past
  + Program goes through the next 8 weeks
  + Competition is at Langley HS
* Math Counts
  + For 6th graders
* Reflections
* First Lego League

Veena Gupta: VP of Community Affairs

* Enrichment Programs
* Thank you to Hilda
* Starting Tuesday, 11 programs will begin
* 2 more spaces in kaboom kickball
* Registration closes tonight

Kerin Hamel: VP of School Services & Outreach

* Questions or interested in volunteering, please email and reach out
* Fall fundraiser: QR code, one time donation that will fund all the other activities that we’re doing
* Rebuilding year for the PTA, going for quality not quantity
* Hospitality: monthly event for the teachers and staff, in addition to teacher appreciation week
* Events: Movie nights (nov 11, feb 3, may 5)
* Spirit Ball: December 9th, looking for chairs and volunteers
* Spirit Nights: great fundraising events, Chick Fil A in Oct, Chipotle in Nov
* Business Sponsorships
* Helping Hands: 2nd Thursday of the month and help teachers with different activities, sign up genius in the newsletter
  + Copying, laminating, etc
* Grade Level Enrichment: looking for parents to help with that
  + Trying to bring back as many as we can

Principal Walker: They get Friday message, but don’t get PTA newsletter

* Click on the link in the Friday message, you can select which items you want to subscribe to like the PTA newsletter, but you have to choose which ones you want
* If you are trying to get the newsletter, that is how to get it

Closing: Scott Saldana

* We want to be able to send you important notices based on how you want to be contacted
* Spirit wear order form is coming soon
* Donation to Friends of Floris: $80 or $150 per family
* If you become a PTA member, you don’t have to pay the enrollment fee for the enrichment fee

Room Parent Coordinator: Tiffany

* She will be sending out information to room parents

Kerin Hamel motioned to close the meeting. Prianka Beaulieu seconded the motion.

Meeting closed at 7:38 pm

Questions:

6th grader fundraising during spirit ball in the past. Will they do that again to fund the end of the year party?